Present: E. Alster, K. Bedell, S. Carr, K. Child, S. Dodd, B. Donovan, M. Dwyer, T. Flippen, B. Funk,
             J. Howell, M. Johnson, B. Lawn, M. Levine, F. Lozano, J. Olivas, J. Parker, A. Porcella,
             D. VanTassel, K. Wagman

Guests: Bob Beede, Marlene Bumgarner, Kathy Campbell, Lisa Franklin, Russell Lee, Leticia Palacios,
             Ellen Venable

I.   Call to Order
       The meeting was called to order by chairman K. Wagman at 3:12 p.m.

II.   Approval of Minutes of December 10, 2001
       Minutes approved, MSC Dodd/Porcella.

III.   Old Business
       A.   Update from Structural and Technical Subcommittees – Wagman reported on the new process for
             submitting curriculum forms that is being implemented. A signed hard copy of the forms are to be
             submitted to Bonnie Donovan, plus one copy either on disk or by email, or for the next meeting only
             on overhead transparencies. The goal is to have the entire process electronic by the March
             meeting. Committee members will receive by email a summary of the curriculum along with an
             agenda and the minutes from the previous meeting. Hard copies of the forms will be available in
             the Library and in Ken's and Bonnie's offices.
       B.   Update Regarding Spring Community Education Classes – Johnson reported that he spoke with
             Rachel Perez and that the Community Education class under question was canceled.
       C.   Incompletes—Update from the Departments – After discussion it was decided that this policy will
             not be instituted at this time.
       D.   Update on Transferability of Cr/NC Grades – Wagman reported that four-year schools will accept
             24-36 units of Credit/No Credit. He will bring a sheet describing this to the next meeting.

IV.   New Business
       A.   Program Outcome Measures – Johnson distributed a flier on the Outcomes Assessment Workshop
             to be held at Monterey Peninsula College on Friday, March 1 from 1-5 p.m. Transportation is
             available and the hourly pay rate is $32. Please RSVP to Marty's office by Friday, February 22.
       B.   Form A
             1.   CSIS 48L – "UNIX/Linux Lab" -- MSC Alster/Lozano
                   Approved with removal of Lifelong Learning. Change forms for CSIS 48 next time.
             2.   CSIS 141 – "Quick UNIX/Linus OS" – MSC Lozano/Dodd
             3.   CSIS 151 – "XML Technologies" – MSC Dodd/Child
             4.   CSIS 155 – "Microsoft FrontPage" – MSC Alster/Lozano
             5,6. ENGR 10A, 10B – "Introduction to Engineering" – MSC Bedell/Levine
                   Needs form for transferability to make it required for degree.
             7.   MATH 404A-G – "Self-Paced Basic Math" – MSC Alster/VanTassel
                   Approved with change in units from 3 Lecture/2 Lab to 0 Lecture/5 Lab.
             8.   ART 190 – "Occupational Work Experience/Art" – MSC Porcella/Bedell
             9.   JOUR 190 – "Occupational Work Experience/Journalism" – MSC Porcella/Bedell
       C.   Form B
             1.   CSIS 18L – "C++ Programming/UNIX Lab" – MSC Lozano/Dwyer
                   Approved with change on Form B1 from 7.0 to 0.7. Needs warning on non-transferability
                   until Summer/Fall 2003 for next time.
             2.   ESL/LIB 556 – "Information Competency for ESL Students" – MSC Bedell/VanTassel
             3.   ART 11 – "Creativity, Imagination, and Innovations" – MSC Bedell/Lozano
             4-12. ESL 501/A/B, 502/A/B, 503/A/B -- "Survival ESL" -- MSC VanTassel/Alster
                   Approved with deletion of repeatability. Commendations were given to the ESL staff for
                   their hard work on these courses.

       D.   Form C

1.   <u>CSIS 10 – "Basic Programming"</u> – MSC Dwyer/Alster
2.   <u>CSIS 75/ART 75 – "PhotoShop I"</u> – Withdrawn due to no outline.
3.   <u>CSIS 152 – "Linus/UNIX System Administration"</u> – MSC VanTassel/Dwyer
Approved with change in number to CSIS 52 and correction on Form C #3 to read "…a course number between 1 and 98." Needs warning on non-transferability until Summer/ Fall 2003 for next time.
4.   <u>GUID 530 – "Job Readiness"</u> – MSC VanTassel/Alster
Approved with deletion of 6 Lab hours on Outline.
5-9. <u>Delete ESL 500 -- "Survival ESL," ESL 520 – "Beginning English," ESL 511 – "Basic Listening and Speaking," ESL 512 – "Fundamentals of Reading," ESL 513 – "Fundamentals of Writing and Structure"</u> – MSC VanTassel/Bedell

E.   <u>Form D</u>
1.   <u>AH 3 – "The Person in the Life Cycle"</u> – MSC Lozano/Alster
2.   <u>AH 11/BIO 11 – "Nutrition"</u> – MSC Lozano/Alster

F.   <u>Form F</u>
1.   <u>Health Science</u> – Withdrew due to form missing.
2.   <u>CSIS Scientific Programming Option, Certificate of Completion</u> – MSC Alster/Lozano

G.   <u>Form J</u>
1.   <u>Web Page Production Specialist</u> – MSC Dwyer/Bedell
2.   <u>Digital Print Production Specialist</u> – MSC Lozano/Bedell
Approved with change in units from 14 to 14-15.
3.   <u>Digital Imaging/Graphics Production Specialist</u> – Withdrawn due to number of units too many for a certificate of achievement.

V.   <u>Adjournment</u>
The meeting was adjourned at 5:15 p.m. MSC Wagman/Funk.

Distribution: E. Alster, S. Carr, K. Child, S. Dodd, B. Donovan, M. Dwyer, T. Flippen, B. Funk, J. Howell, M. Johnson, B. Lawn, M. Levine, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, A. Porcella, R. Sharboneau, D. VanTassel, K. Wagman, Library, ASB Representative, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez.

GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 11, 2002
3:10 p.m., **SS 205** -- *Note new room
AGENDA

I. Welcome and Call to Order – Wagman

II. Approval of Minutes from December 10, 2001

III. Old Business
- A. Update from Structural and Technical Subcommittees
- B. Update Regarding Spring Community Education Classes – Johnson
- C. Incompletes – Update from the Departments
- D. Update on Transferability of Cr/NC Grades – Wagman

IV. New Business
- A. Program Outcome Measures – Johnson
  Seminar at CSUMB, Friday 3/1/02 from 1-4:30 p.m.
- B. Form A
  1. CSIS 48L – "UNIX/Linux Lab"
  2. CSIS 141 – "Quick UNIX/Linux OS"
  3. CSIS 151 – "XML Technologies"
  4. CSIS 155 – "Microsoft FrontPage"
  5. ENGR 10A – "Introduction to Engineering"
  6. ENGR 10B – "Introduction to Engineering"
  7. MATH 404A-G – "Self-Paced Basic Math"
  8. ART 190 – "Occupational Work Experience/Art"
  9. JOUR 190 – "Occupational Work Experience/Journalism"
- C. Form B
  1. CSIS 18L – "C++ Programming/UNIX Lab"
  2. ESL 556 – "Information Competency for ESL Students"
  3. ART 11 – "Creativity, Imagination, and Innovations"
  4. ESL 501 – "Survival ESL I"
  5. ESL 501A – Survival ESL 1 First Half"
  6. ESL 501B – "Survival ESL 1 Second Half"
  7. ESL 502 – "Survival ESL II"
  8. ESL 502A – "Survival ESL II First Half"
  9. ESL 502B – "Survival ESL II Second Half"
  10. ESL 503 – "Survival ESL III"
  11. ESL 503A – "Survival ESL III First Half"
  12. ESL 503B – "Survival ESL III Second Half"
- D. Form C
  1. CSIS 10 – "BASIC Programming"
  2. CSIS 75/ART 75 – "PhotoShop I"
  3. CSIS 152 – "Linux/UNIX System Administration"
  4. GUID 530 – "Job Readiness"
  5. Delete ESL 500 – "Survival English as a Second Language"
  6. Delete ESL 520 – "Beginning English"
  7. Delete ESL 511 – "Basic Listening and Speaking"
  8. Delete ESL 512 – "Fundamentals of Reading"
  9. Delete ESL 513 – "Fundamentals of Writing and Structure"
- E. Form D
  1. AH 3 – "The Person in the Life Cycle"
  2. AH 11/BIO 11 – "Nutrition"
- F. Form F
  1. Health Science
  2. CSIS Scientific Programming Option, Certificate of Completion
- G. Form J
  1. Web Page Production Specialist
  2. Digital Print Production Specialist
  3. Digital Imaging/Graphics Production Specialist

V. Adjournment – 5:00ish – Wagman

GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 11, 2002
MINUTES

Present: E. Alster, K. Bedell, S. Carr, K. Child, S. Dodd, B. Donovan, M. Dwyer, T. Flippen, B. Funk,
             J. Howell, M. Johnson, B. Lawn, M. Levine, F. Lozano, J. Olivas, J. Parker, A. Porcella,
             D. VanTassel, K. Wagman

Guests: Bob Beede, Marlene Bumgarner, Kathy Campbell, Lisa Franklin, Russell Lee, Leticia Palacios,
             Ellen Venable

I.   Call to Order
       The meeting was called to order by chairman K. Wagman at 3:12 p.m.

II.   Approval of Minutes of December 10, 2001
       Minutes approved, MSC Dodd/Porcella.

III.   Old Business
       A.   Update from Structural and Technical Subcommittees – Wagman reported on the new process for
              submitting curriculum forms that is being implemented. A signed hard copy of the forms are to be
              submitted to Bonnie Donovan, plus one copy either on disk or by email, or for the next meeting only
              on overhead transparencies. The goal is to have the entire process electronic by the March
              meeting. Committee members will receive by email a summary of the curriculum along with an
              agenda and the minutes from the previous meeting. Hard copies of the forms will be available in
              the Library and in Ken's and Bonnie's offices.
       B.   Update Regarding Spring Community Education Classes – Johnson reported that he spoke with
              Rachel Perez and that the Community Education class under question was canceled.
       C.   Incompletes—Update from the Departments – After discussion it was decided that this policy will
              not be instituted at this time.
       D.   Update on Transferability of Cr/NC Grades – Wagman reported that four-year schools will accept
              24-36 units of Credit/No Credit. He will bring a sheet describing this to the next meeting.

IV.   New Business
       A.   Program Outcome Measures – Johnson distributed a flier on the Outcomes Assessment Workshop
              to be held at Monterey Peninsula College on Friday, March 1 from 1-5 p.m. Transportation is
              available and the hourly pay rate is $32. Please RSVP to Marty's office by Friday, February 22.
       B.   Form A
              1.   CSIS 48L – "UNIX/Linux Lab" -- MSC Alster/Lozano
                     Approved with removal of Lifelong Learning. Change forms for CSIS 48 next time.
              2.   CSIS 141 – "Quick UNIX/Linus OS" – MSC Lozano/Dodd
              3.   CSIS 151 – "XML Technologies" – MSC Dodd/Child
              4.   CSIS 155 – "Microsoft FrontPage" – MSC Alster/Lozano
              5,6.   ENGR 10A, 10B – "Introduction to Engineering" – MSC Bedell/Levine
                     Needs form for transferability to make it required for degree.
              7.   MATH 404A-G – "Self-Paced Basic Math" – MSC Alster/VanTassel
                     Approved with change in units from 3 Lecture/2 Lab to 0 Lecture/5 Lab.
              8.   ART 190 – "Occupational Work Experience/Art" – MSC Porcella/Bedell
              9.   JOUR 190 – "Occupational Work Experience/Journalism" – MSC Porcella/Bedell
       C.   Form B
              1.   CSIS 18L – "C++ Programming/UNIX Lab" – MSC Lozano/Dwyer
                     Approved with change on Form B1 from 7.0 to 0.7. Needs warning on non-transferability
                     until Summer/Fall 2003 for next time.
              2.   ESL/LIB 556 – "Information Competency for ESL Students" – MSC Bedell/VanTassel
              3.   ART 11 – "Creativity, Imagination, and Innovations" – MSC Bedell/Lozano
              4-12. ESL 501/A/B, 502/A/B, 503/A/B -- "Survival ESL" -- MSC VanTassel/Alster
                     Approved with deletion of repeatability. Commendations were given to the ESL staff for
                     their hard work on these courses.

       D.   Form C

1. <u>CSIS 10 – "Basic Programming"</u> – MSC Dwyer/Alster
2. <u>CSIS 75/ART 75 – "PhotoShop I"</u> – Withdrawn due to no outline.
3. <u>CSIS 152 – "Linus/UNIX System Administration"</u> – MSC VanTassel/Dwyer
   Approved with change in number to CSIS 52 and correction on Form C #3 to read "…a course number between 1 and 98." Needs warning on non-transferability until Summer/ Fall 2003 for next time.
4. <u>GUID 530 – "Job Readiness"</u> – MSC VanTassel/Alster
   Approved with deletion of 6 Lab hours on Outline.
5-9. <u>Delete ESL 500 -- "Survival ESL," ESL 520 – "Beginning English," ESL 511 – "Basic Listening and Speaking," ESL 512 – "Fundamentals of Reading," ESL 513 – "Fundamentals of Writing and Structure"</u> – MSC VanTassel/Bedell

E. <u>Form D</u>
   1. <u>AH 3 – "The Person in the Life Cycle"</u> – MSC Lozano/Alster
   2. <u>AH 11/BIO 11 – "Nutrition"</u> – MSC Lozano/Alster
F. <u>Form F</u>
   1. <u>Health Science</u> – Withdrew due to form missing.
   2. <u>CSIS Scientific Programming Option, Certificate of Completion</u> – MSC Alster/Lozano
G. <u>Form J</u>
   1. <u>Web Page Production Specialist</u> – MSC Dwyer/Bedell
   2. <u>Digital Print Production Specialist</u> – MSC Lozano/Bedell
      Approved with change in units from 14 to 14-15.
   3. <u>Digital Imaging/Graphics Production Specialist</u> – Withdrawn due to number of units too many for a certificate of achievement.

V. <u>Adjournment</u>
   The meeting was adjourned at 5:15 p.m. MSC Wagman/Funk.

Distribution: E. Alster, S. Carr, K. Child, S. Dodd, B. Donovan, M. Dwyer, T. Flippen, B. Funk, J. Howell, M. Johnson, B. Lawn, M. Levine, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, A. Porcella, R. Sharboneau, D. VanTassel, K. Wagman, Library, ASB Representative, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez.